

# Memorandum

**TO:** Distribution List  
**FROM:** Bryan Tippie, Budget Director  
**DATE:** April 5, 2002  
**Re:** Minutes of the March 27, 2002 Finance Committee Meeting



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Committee Members present: Joe Winkelmann and Harry Atherton

The Finance Committee met on February 27, 2002, at 2:30 p.m. in the 4th Floor Conference Room of the Court and Office Building. This document reflects the official minutes of that meeting.

**Treasurer's Report:** Beth Ledgerton presented the Treasurer's Report for the Finance Committee's consideration.

**County Attorney Report:** Tracy Gallehr presented the County Attorney's Report on that Office's efforts in collecting delinquent taxes.

## **Consent Agenda**

### **Supplemental Appropriations:**

The following supplemental appropriations were approved for forwarding to the Board of Supervisors for their consideration unless otherwise noted.

#### **1. Sheriff's Office**

- a. \$1,500 was approved for appropriation from Federal funds for DMV Mini-Grant, Target Speed, Reimbursement.
- b. \$266 was approved for appropriation from Federal funds for the Share of Forfeiture Proceeds - DEA.
- c. \$183 was approved for appropriation from State funds for the Forfeited Asset Sharing Program.
- d. \$1,201 was also approved for appropriation from State funds for the Forfeited Asset Sharing Program.
- e. \$4,397 from the State TRIAD Grant Program was approved for appropriation to provide safety awareness precautions to senior citizens.

#### **2. Library**

\$10,305 from State funds was approved for appropriation for the Library Services and Technology Act (LSTA) to purchase equipment and furniture.

**Transfers:**

**Sheriff's Office**

\$1,466 was approved to be transferred within the Sheriff's Office budget to support the cash match to the above supplemental appropriation for the TRIAD Program.

**Regular Agenda**

**Supplemental Appropriations:**

The following supplemental appropriations were approved for forwarding to the Board of Supervisors for their consideration unless otherwise noted.

**1. Sheriff's Office**

After a lengthy discussion regarding the funding needed for the replacement of Sheriff's Office vehicles, it was determined that \$198,000 for nine (9) vehicles would be recommended. Funding would come from the additional Real Estate Tax revenue resulting from reassessment and the new tax rate in the current Fiscal Year. The possibility of purchasing additional vehicles from another source of revenue would be reviewed later in the year.

**2. Geographic Information Systems (GIS)**

\$12,000 from local GIS fees was approved for appropriation to purchase equipment and furniture.

**3. Parks and Recreation**

- a. Due to additional tasks assigned to the department, \$25,00 for temporary staffing assistance from the Contingency Reserve was approved for appropriation .
- b. The \$10,000,000 gift from the Mellon Trust Fund was approved for appropriation into the Capital Improvements Fund. Actual expenditure approval would be in accordance with Board of Supervisors resolution.
- c. \$8,527 was approved for appropriation from the Marshall Community Center Trust fund to support the additional funds needed to complete lead paint and asbestos removal at the Marshall Community Center.

**4. Joint Communications (agenda add on)**

This agenda item concerned two areas; the placement of reimbursed State Wireless money and the funding and authorization of a Training position. After discussion, it was determined that additional data on these issues were required. Therefore, action on this agenda item was postponed.

**Transfers:**

**Parks and Recreation**

- a. Requested the transfer of \$15,502 from CIP Parks and Recreation Site Improvements account line to the CIP Vint Hill Village Green Community Center account line for Locker Room renovations.
- b. \$10,841 transfer for the CIP Marshall Community Center Roof Project from the Parks and Recreation CIP Comprehensive Maintenance Program was approved.

**Comments:**

**1. Finance Department**

Health Insurance – William Skinker, Acting Finance Director, provided the health insurance spreadsheets and Bryan Tippie, Budget Director, directed the discussion. In the month of February the cumulative health insurance expenses were approximately 7% above expenditures as this time last year. It has been determined that based on historical health care costs and budgeted employer funding and employees contributions, the County and Schools should have adequate funds for the next fiscal years health care expenses.

**2. County Administration (agenda add on)**

Vint Hill Gym Usage – Randy Wheeler, Deputy County Administrator, advised the Finance Committee of the need for \$5,500 in order to provide the use of the gym facilities at no cost to County employees. The revenue source to support this issue would come from Health Insurance funding. This request was approved.